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# *Minutes of the Borough Council Zelienople, PA*

1/10/2022

7:30 PM Council-Regular

MasterID:

713

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The January 10, 2022, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the safety of all concerned. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Mary Hess, Gregg Semel, Doug Foyle, and Marietta Reeb. Council Members Andrew Mathew III and Ralph Geis attended remotely. Council Member Allen Bayer and Mayor Thomas Oliverio did not attend.

Also, in attendance were Borough Manager Donald Pepe, Police Chief James Miller, and Borough Engineer Tom Thompson. Public Works Director Chad Garland and Borough Solicitor Bonnie Brimmeier attended remotely.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Miller.

## VISITORS

In Person: Jerry Maharg, Jan Maharg, Marsha Grabowski, Carol Sosak, Mike Sosak, Christine Patton

Remotely: none

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## PUBLIC COMMENT:

-There was no public comment

## CONSENT AGENDA:

A motion was made by Mr. Geis, seconded by Mr. Foyle, to approve:

- Minutes of the December 13, 2021, Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 6-0.

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OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF JANUARY IN THE AMOUNT OF \$558,598.80

A motion was made by Mr. Geis, seconded by Mr. Semel to accept, and approve the "Bills to Be Paid" report for January in the amount of \$558,598.80.

Motion carried 6-0

CONSIDERATION OF RESOLUTION #462-22, A RESOLUTION FOR THE DISPOSAL OF PUBLIC RECORDS

A motion was made by Mr. Semel, seconded by Mrs. Reeb to approve Resolution #462-22, a resolution for the disposal of public records and authorize the disposal of the listed documents.

The Borough has previously noted its intentions to follow the schedules and procedures for the disposition of public records, as set forth in the Municipal Records Manual. Whereas the Act requires each act of records disposition to be approved by Resolution of the governing body of the Municipality, Proposed Resolution #462-22 has been prepared for that purpose.

It is our intention to have these documents shredded as a means of total destruction as soon as it is practical to do so.

A full and true copy of Resolution #462-22 can be found in the Resolution Book.

  
Borough Manager

Motion carried 6-0

CONSIDERATION OF RESOLUTION #464-22 A RESOLUTION FOR THE ADOPTION OF THE BUTLER COUNTY HAZARD MITIGATION PLAN UPDATE

A motion was made by Mr. Geis, seconded by Mr. Foyle to approve Resolution #464-22 to adopt the Butler County Hazard Mitigation Plan update of 2021.

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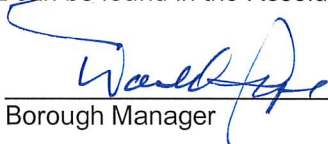
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Butler Country has prepared an extensive Hazard Mitigation Plan update for the county in 2021. The county is asking all municipalities to adopt this plan and to implement any recommended activities for each entity. They include EMA activities, storm and weather-related issues, Oil and Gas hazards as well as flooding concerns. The borough has already been a part of such mitigation efforts and will continue to do so.

A full and true copy of Resolution #464-22 can be found in the Resolution Book.

  
Borough Manager

Motion carried 6-0

## CONSIDER SPECIAL EVENT PERMIT APPLICATION – 2022 GET FIT FAMILIES ANNUAL GROUNDHOG DAY RUN CHARITY RACE EVENT

A motion was made by Mr. Foyle, seconded by Mrs. Reeb to approve the Special Event Permit Application for a Groundhog Day Race provided by Joella Baker, representative on behalf of Get Fit Families, LLC, held on February 6, 2022 from 9:00 AM to 12:30 PM on Beaver, Pittsburgh, New Castle, Oliver, and the Zelienople Community Park and Masonic Hall provided that they coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades and Public Gatherings and all applicable Federal, State, and Local laws and with the following conditions:

- It is their responsibility to coordinate the event with the Borough Public Works Department, Police Department, and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 6-0

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## CONSIDERATION FOR PAY ESTIMATE #10 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION ECONOMIC DEVELOPMENT PHASE 2 – ECMS PROJECT

A motion was made by Mr. Semel, seconded by Mrs. Reeb to approve M and B Services LLC Pay Estimate No. 10 in the amount of \$35,152.67 for the Zelienople Borough Revitalization/Economic Development Phase 2 – ECMS Project. The work has been completed. The balance will be requested from the DCED grant once paid by the Borough.

Motion carried 6-0

## CONSIDERATION FUNDING FOR PUBLIC WORKS PICKUP TRUCK PURCHASE

A motion was made by Mr. Reeb, seconded by Mr. Foyle to approve the purchase of a replacement pickup for the Street Department in Public Work through the General Fund and the 2021 CIP for \$47,941, rather than incur the cost of financing.

In April of 2021, Council had authorized the purchase of a replacement pickup for the Street Department in Public Works, but due to the pandemic and supply chain issues the truck was not delivered until December.

In 2021, the Borough did not expend it's CIP curb replacement dollars of \$60,000, from the CIP so rather than finance this vehicle it is recommended that the vehicle be purchased through the General Fund without incurring the financing costs. The cost for the vehicle and upfit was quoted at \$47,941.

Motion carried 6-0

## OTHER BUSINESS:

None

Time of break (if needed): 7:48 pm; Return: 7:55 pm

Executive Session (if needed) Time: 7:55 pm; Return: 8:11 pm

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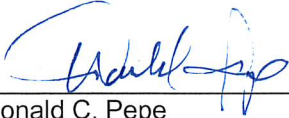
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Being no further business, President Hess closed the meeting at 8:12 PM.

ATTEST:



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Donald C. Pepe  
Borough Manager



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Mary E. Hess  
Council President

Approved by me this 31st day of January 2022.



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Thomas M. Oliverio  
Mayor